Bioinformatics Program Internship Guidelines

Aims
The aims of supporting internships to Bioinformatics graduate students are to:
1. Allow students the experience of applying their knowledge in an industry environment.
2. Gain new skills outside of a classroom setting.
3. Foster contacts between health-related businesses which utilize bioinformatics tools and the Univ. of Michigan.

Eligibility
Both Ph.D. and Master’s students are eligible to participate in an internship. The student must have a clearly identified a project to which s/he will contribute and have the approval of her/his primary advisor(s). For Master’s students, this means the MS Guidance Advisor must approve. In addition, all students must have a primary advisor at the site of the internship for the duration of the project.

A Master’s student may participate in an internship at any point after the first-term of full-time study (or the equivalent of having completed 9 cr. hrs. of coursework). A Ph.D. student may participate after having achieved candidacy.

Locating an opportunity
Interested students should speak w/ Kayvan Najarian or Alla Karnovsky about available opportunities. In addition, if students learn of internship opportunities, information should be provided to those listed above and to the Bioinformatics Graduate Office.

Time-frame
Requesting an internship should be made before project work begins.
A student is expected to work the equivalent of one full spring/summer (10 weeks x 40 hours) or 2 semesters part-time (3 credits at 10 hrs. / week).

Pay
Students may receive pay. If they choose to do this, they do not receive graduate approved credit hours towards their degree.

Registration
If Master’s students wish to register for graduate credit, s/he will register BIOINF 599. The number of credit hours is to be agreed upon by the academic advisor and the student (in conjunction with input from the off-site advisor, if needed).

A student may register for BIOINF 599 for either a letter grade or “S/U” (Satisfactory/Unsatisfactory). Ph.D. students register for BIOINF 995. This is automatically 8 cr. hrs. and graded “S/U” (Satisfactory / Unsatisfactory).